

Minutes  
Regular Council Meeting  
3 South Main Street  
Thornville, OH  
October 26, 2020

**Council Members:**

Josh Hultgren  
Daria Carr  
Lynne Snider  
Sterling Krout  
Gina Kaetzel  
Erica O'Neill

**Other Village Officials:**

Dan Harmon, Mayor  
Traci Sturgill, Village Administrator  
Melissa Tremblay, Fiscal Officer  
Dan Williams, Chief of Police  
Stephanie Reyher, Clerk of Council

**Guests Present:** Nathaniel Johnson

**Call to Order / Pledge of Allegiance:**

Mayor Dan Harmon called the Village of Thornville Regular Council Meeting to order on October 26, 2020 at 7:00 p.m. by saying the Pledge of Allegiance.

**Roll Call:**

Roll Call taken was taken with Council President Josh Hultgren, Councilmember Daria Carr, Councilmember Lynne Snider, Councilmember Erica O'Neill, Councilmember Sterling Krout and Councilmember Gina Kaetzel present.

**Motion to Approve the Business Agenda for Monday October 26, 2020:** Mayor Dan Harmon requested a **Motion** to approve the Business Agenda for the Regular Council Meeting on Monday October 26, 2020. A **Motion** was made by Council President Josh Hultgren and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Lynne Snider - aye  
Josh Hultgren -aye  
Daria Carr - aye  
Gina Kaetzel - aye  
Erica O'Neill - aye  
Sterling Krout - aye  
**Motion passed 6-0**

**Motion to Approve the Minutes from the Regular Council Meeting on September 28, 2020:** Mayor Dan Harmon requested a **Motion** to approve the minutes from the Regular Council meeting on September 28, 2020. A **Motion** was made by Councilmember Lynne Snider and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Erica O'Neill - aye  
Daria Carr - aye  
Gina Kaetzel - aye  
Lynne Snider - aye  
Sterling Krout - aye  
Josh Hultgren - aye  
**Motion passed 6-0**

**Motion to Approve the Minutes from the Special Council Meeting on October 14, 2020:** Mayor Dan Harmon requested a **Motion** to approve the minutes from the Special Council meeting on October 14, 2020. A **Motion** was made by Councilmember Daria Carr and was seconded by Councilmember Gina Kaetzel. A roll call vote was taken.

Erica O'Neill - aye  
Daria Carr - aye  
Gina Kaetzel - aye  
Lynne Snider - aye  
Sterling Krout - abstain  
Josh Hultgren - abstain  
**Motion passed 4-0**

Minutes  
Regular Council Meeting  
3 South Main Street  
Thornville, OH  
October 26, 2020

**Presentation of Bills:**

Mayor Dan Harmon asked for a **Motion** to pay the bills for September 2020. A **Motion** was made by Council President Josh Hultgren and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Erica O'Neill - aye  
Daria Carr – aye  
Gina Kaetzel – aye  
Lynne Snider - aye  
Sterling Krout – aye  
Josh Hultgren - aye  
**Motion passed 6-0**

**Bank Reconciliation:** The bank reconciliation was not available for September. Fiscal Officer Melissa Tremblay will email this to Council later in the week and we will approve at the next Regular Council meeting in November.

**Fiscal Officer's Report- Fiscal Officer Melissa Tremblay** – Nothing to report

**Police Report for October 2020 – Chief Dan Williams** – Everyone should have received a hard copy of the police report. We did have court on October 14<sup>th</sup>, there was a trial for a resident with a weed and grass violation. She was found guilty, but we expect to receive an appeal to go to Perry County Court.

**Administrator's Report: Village Administrator Traci Sturgill** – Traci shared that the Village of Thornville had been chosen to possibly receive a grant for the water well project. The project will cost \$125,000 and the grant would pay 50% of that cost which will be \$62,500. She said that we are still waiting on the details but she is very optimistic that we will receive the grant. Village Administrator Traci Sturgill said that there are some trees behind the building that need trimmed and also one pine tree that is ready to fall. She called Sloan's Tree Service to get an estimate to have the pine tree taken down and the other trees trimmed. It will cost \$1600. She said that we could take that money out of lands and buildings to pay for it.

Councilmember Daria Carr made a **Motion** to use \$1600 from Lands and Buildings to pay for removing the pine tree and trimming the other trees behind the building. The **Motion** was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Josh Hultgren -aye  
Sterling Krout -aye  
Daria Carr – aye  
Gina Kaetzel – aye  
Erica O'Neill - aye  
Lynne Snider - aye  
**Motion passed 6-0**

Village Administrator Traci Sturgill also shared that the salt order has been placed for 22 tons, we still have some leftover from last year as well.

**Public Hearing:**

Mayor Dan Harmon opened the public hearing for Resolution #20-07 at 7:11pm

- RESOLUTION #20-07 A RESOLUTION TO ACCEPT THE BID OF AND EXECUTE A CONTRACT WITH, WASTE AWAY SYSTEMS FOR THE WEEKLY CURBSIDE COLLECTION AND DISPOSAL OF RESIDENTIAL TRASH, REFUSE AND YARD WASTE WITHIN THE VILLAGE OF THORNVILLE AND DECLARING AN EMERGENCY  
2<sup>ND</sup> Reading

Mayor Dan Harmon closed the public hearing for Resolution #20-07 at 7:12pm

Minutes  
Regular Council Meeting  
3 South Main Street  
Thornville, OH  
October 26, 2020

Mayor Dan Harmon opened the public hearing for Amended Ordinance #20-13 at 7:12pm

- **AMENDED ORDINANCE 20-13 AN ORDINANCE ESTABLISHING A NEW COMPENSATION AND PAY SCHEDULE FOR CERTAIN POSITIONS WITHIN THE VILLAGE OF THORNVILLE REPEALING ALL PRIOR SALARY ORDINANCES, AND DECLARING AN EMERGENCY**  
2<sup>ND</sup> Reading

Mayor Dan Harmon asked for a **Motion** to amend Ordinance #20-13 for the section on the water/sewer title which was approved at the Special Council Meeting on October 14, 2020. A **Motion** was made by Councilmember Daria Carr and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Daria Carr – aye  
Erica O'Neill – aye  
Josh Hultgren – aye  
Gina Kaetzel – aye  
Sterling Krout – aye  
Lynne Snider – aye  
**Motion passed 6-0**

Mayor Dan Harmon closed the public hearing for Amended Ordinance #20-13 at 7:14pm

**Mayor's Report for September 2020:** Mayor Dan Harmon presented the Mayors Report

➤ **Monthly Water Report to Perry County Commissioners for September 2020:**

Mayor Harmon asked for a **Motion** to receive the monthly water report to Perry County Commissioners for September 2020. With no discussion held, a **Motion** was made by Council President Josh Hultgren to receive the Monthly Water Report to the Perry County Commissioners for September 2020 and was seconded by Councilmember Sterling Krout. A roll call vote was taken with all members voting aye.

Erica O'Neill - aye  
Josh Hultgren -aye  
Daria Carr – aye  
Gina Kaetzel – aye  
Lynne Snider- aye  
Sterling Krout - aye  
**Motion passed 6-0**

➤ **Monthly Water Report to Council for September 2020:**

Mayor Harmon asked for a **Motion** to receive the monthly water report to Council for September 2020. With no discussion held, Councilmember Lynne Snider made a **Motion** to receive the Water Report to Council for September 2020 and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Josh Hultgren -aye  
Sterling Krout - aye  
Daria Carr – aye  
Erica O'Neill - aye  
Gina Kaetzel – aye  
Lynne Snider - aye  
**Motion passed 6-0**

**Mayor's Court Report for September 2020:** Mayor Dan Harmon asked for a **Motion** to receive the Mayor's Court Report for September 2020. A **Motion** was made by Councilmember Gina Kaetzel and was seconded by Councilmember Sterling Krout. A roll call vote was taken with all members voting aye.

Lynne Snider – aye  
Sterling Krout -aye  
Josh Hultgren – aye  
Erica O'Neill - aye

Minutes  
Regular Council Meeting  
3 South Main Street  
Thornville, OH  
October 26, 2020

Gina Kaetzel -aye  
Daria Carr - aye  
**Motion passed 6-0**

**Committee Reports for October 2020:**

- **Parks and Rec - Committee Chair Lynne Snider** - Discussed where to get money to do the pool repairs, including fundraisers. Councilmember Sterling Krout added that he is working with a few people to get an ad hoc meeting scheduled to discuss possible fundraising options. He also said thank you to everyone that helped with the food truck festival and added that he had received positive feedback from his neighbors.
- **Personnel - Committee Chair Josh Hultgren:** Discussed pay for the water/sewer operator, as well as employee evaluations and employee evaluation forms.
- **Public Safety and Facilities - Committee Chair Josh Hultgren:** Nothing to discuss
- **Finance Committee - Committee Chair Daria Carr** - Finished up 2021 appropriations. Discussed Ordinance 20-15, which is amending the appropriations with respect to the pool upgrade.
- **Ad Hoc Committee - Committee Chair Sterling Krout** - Did not meet

Mayor Dan Harmon suggested adding a Planning and Zoning Commission report to the Regular Council agenda.  
Village Administrator Traci Sturgill shared that the Planning and Zoning Commission had decided to move their meetings to every other month unless something comes up and a meeting is needed.

**Unfinished Business:**

- **AMENDED ORDINANCE 20-13 AN ORDINANCE ESTABLISHING A NEW COMPENSATION AND PAY SCHEDULE FOR CERTAIN POSITIONS WITHIN THE VILLAGE OF THORNVILLE REPEALING ALL PRIOR SALARY ORDINANCES, AND DECLARING AN EMERGENCY**  
2<sup>ND</sup> Reading
- **RESOLUTION #20-07 A RESOLUTION TO ACCEPT THE BID OF AND EXECUTE A CONTRACT WITH, WASTE AWAY SYSTEMS FOR THE WEEKLY CURBSIDE COLLECTION AND DISPOSAL OF RESIDENTIAL TRASH, REFUSE AND YARD WASTE WITHIN THE VILLAGE OF THORNVILLE AND DECLARING AN EMERGENCY**  
2<sup>ND</sup> Reading
- **RESOLUTION #20-10 A RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO EXECUTE A PERSONAL SERVICES CONTRACT FOR LEGAL SERVICES WITH ISAAC WILES BURKHOLDER AND TEFTOR, LLC**  
3<sup>RD</sup> Reading

Mayor Dan Harmon asked for a **Motion** to adopt Resolution #20-10. A **Motion** was made by Councilmember Lynne Snider and was seconded by Councilmember Sterling Krout. A roll call vote was taken with all members voting aye.

Lynne Snider – aye  
Sterling Krout – aye  
Josh Hultgren – aye  
Daria Carr – aye  
Gina Kaetzel – aye  
Erica O'Neill – aye  
**Motion passed 6-0**

Minutes  
Regular Council Meeting  
3 South Main Street  
Thornville, OH  
October 26, 2020

**New Business:**

- ORDINANCE #20-14 ANNUAL APPROPRIATION ORDINANCE AND DECLARING AN EMERGENCY FOR THE VILLAGE OF THORNVILLE 1<sup>ST</sup> Reading

- ORDINANCE #20-15 AN ORDINANCE TO AMEND ORDINANCE 19-16 (THE ANNUAL APPROPRIATION ORDINANCE), THEREBY REVISING SUMS FOR OPERATING EXPENSES AND DECLARING AN EMERGENCY. 1<sup>ST</sup> Reading

Councilmember Lynne Snider made a **Motion** to suspend the rules for Ordinance #20-15 and declare as an emergency. The **Motion** was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Lynne Snider – aye  
Erica O'Neill – aye  
Sterling Krout – aye  
Josh Hultgren – aye  
Daria Carr – nay  
Gina Kaetzel – aye  
**Motion passed 5-1**

Councilmember Gina Kaetzel made a Motion to adopt Ordinance #20-15 and pass as an emergency. The Motion was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Lynne Snider – aye  
Erica O'Neill – aye  
Sterling Krout – aye  
Josh Hultgren – aye  
Daria Carr – nay  
Gina Kaetzel – aye  
**Motion passed 5-1**

- ORDINANCE #20-17 AN ORDINANCE AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR, OR HER DESIGNEE, TO ADVERTISE FOR BIDS TO CONVERT THE THORNVILLE POOL FILTRATION SYSTEM TO A PRESSURE SAND FILTER SYSTEM AND DECLARING AN EMERGENCY 1<sup>ST</sup> READING

Councilmember Gina Kaetzel made a **Motion** to suspend the rules for Ordinance #20-17 and declare as an emergency. The **Motion** was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Lynne Snider – aye  
Erica O'Neill – aye  
Sterling Krout – aye  
Josh Hultgren – aye  
Daria Carr – aye  
Gina Kaetzel – aye  
**Motion passed 6-0**

Councilmember Gina Kaetzel made Motion to adopt Ordinance #20-17 and pass as an emergency. The Motion was seconded by Council President Josh Hultgren. A roll call vote was taken with all members voting aye.

Lynne Snider – aye  
Erica O'Neill – aye  
Sterling Krout – aye

Minutes  
Regular Council Meeting  
3 South Main Street  
Thornville, OH  
October 26, 2020

Josh Hultgren – aye  
Daria Carr – aye  
Gina Kaetzel – aye  
**Motion passed 6-0**

- ORDINANCE #20-19 AN ORDINANCE AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO EXECUTE A CONTRACT WITH ADR & ASSOCIATES, LTD, TO COMPLETE ENGINEERING WORK FOR THE WELL FIELD IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY  
1<sup>ST</sup> READING

Councilmember Gina Kaetzel made a **Motion** to suspend the rules for Ordinance #20-19 and declare as an emergency. The **Motion** was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Lynne Snider – aye  
Erica O'Neill – aye  
Sterling Krout – aye  
Josh Hultgren – aye  
Daria Carr – aye  
Gina Kaetzel – aye  
**Motion passed 6-0**

Councilmember Gina Kaetzel made Motion to adopt Ordinance #20-19 and pass as an emergency. The Motion was seconded by Council President Josh Hultgren. A roll call vote was taken with all members voting aye.

Lynne Snider – aye  
Erica O'Neill – aye  
Sterling Krout – aye  
Josh Hultgren – aye  
Daria Carr – aye  
Gina Kaetzel – aye  
**Motion passed 6-0**

Council Comments:

Sterling Krout – none  
Josh Hultgren – none  
Erica O'Neill – none  
Gina Kaetzel – none  
Lynne Snider – none  
Daria Carr - none

Citizens Comments:

Announcements:

Village Administrator Traci Sturgill shared that Abby Frick and her mom both helped with the Food Truck Festival. They sold mums and pumpkins and will be donating a percentage of their sales. They also donated the leftover mums and pumpkins to the Village and they are out in front of the office. Village Administrator Traci Sturgill reminded everyone that Trick or Treat will be on Thursday October 29. She added that she and Councilmember Erica O'Neill will be out in front of the office to hand out candy and anyone is welcome to help them or donate a bag of candy.

Minutes  
Regular Council Meeting  
3 South Main Street  
Thornville, OH  
October 26, 2020

Adjournment:

Mayor Dan Harmon asked for a **Motion** to adjourn. A **Motion** was made by Councilmember Lynne Snider and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Josh Hultgren - aye  
Erica O'Neill - aye  
Lynne Snider - aye  
Sterling Krout - aye  
Daria Carr - aye  
Gina Kaetzel - aye  
**Motion passed 6-0**

Meeting concluded at 7:39 p.m.

\_\_\_\_\_  
Mayor Dan Harmon



\_\_\_\_\_  
Stephanie Reyher, Council Clerk

