

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
April 27, 2020

Council Members:

Lynne Snider
Josh Hultgren
Daria Carr
Erica O'Neill
Sterling Krout
Gina Kaetzel

Other Village Officials:

Dan Harmon, Mayor
Traci Sturgill, Village Administrator
Melissa Tremblay, Fiscal Officer
Stephanie Reyher, Clerk of Council

Guests Present: Nathaniel Johnson

Call to Order/ Pledge of Allegiance:

Mayor Dan Harmon called the Village of Thornville Regular Council Meeting to order on April 27, 2020 at 7:00 p.m. by saying the Pledge of Allegiance.

Roll Call:

Roll Call taken was taken with Council President Josh Hultgren, Councilmember Lynne Snider, Councilmember Daria Carr, Councilmember Erica O'Neill, Councilmember Sterling Krout and Councilmember Gina Kaetzel present.

Motion to Approve the Business Agenda for Monday, April 27, 2020: Mayor Dan Harmon requested a **Motion** to approve the Business Agenda for the Regular Council Meeting on Monday April 27, 2020. A **Motion** was made by Council President Josh Hultgren and was seconded by Councilmember Sterling Krout. A roll call vote was taken with all members voting aye.

Lynne Snider – aye
Josh Hultgren -aye
Daria Carr – aye
Erica O'Neill – aye
Sterling Krout – aye
Gina Kaetzel - aye
Motion passed 6-0

Motion to Approve the Minutes from the Special Council Meeting on March 30, 2020: Mayor Dan Harmon requested a **Motion** to approve the minutes from the Special Council meeting on March 30, 2020. A **Motion** was made by Councilmember Sterling Krout and was seconded by Councilmember Daria Carr. A roll call vote was taken with all members voting aye.

Lynne Snider – aye
Josh Hultgren -aye
Daria Carr – aye
Erica O'Neill – aye
Sterling Krout – aye
Gina Kaetzel - aye
Motion passed 6-0

Presentation of Bills:

Mayor Dan Harmon asked for a **Motion** to pay the bills for March 2020. A **Motion** was made by Councilmember Sterling Krout and seconded by Councilmember Erica O'Neill to pay the bills for March 2020. A roll call vote was taken with all members voting aye.

Lynne Snider – aye
Josh Hultgren -aye
Daria Carr – aye
Erica O'Neill – aye
Sterling Krout – aye
Gina Kaetzel – aye
Motion passed 6-0

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Bank Reconciliation: Mayor Dan Harmon presented the Bank Reconciliation.

With no further discussion held Councilmember Lynne Snider made a **Motion** to receive the bank reconciliation for March 31, 2020 and was seconded by Council President Josh Hultgren. A roll call vote was taken with all members voting aye.

Lynne Snider – aye
Josh Hultgren -aye
Daria Carr – aye
Erica O'Neill – aye
Sterling Krout – aye
Gina Kaetzel - aye
Motion passed 6-0

Fiscal Officer's Report- Fiscal Officer Melissa Tremblay – Fiscal Officer Melissa Tremblay said that at the last Finance Committee Meeting she had shared that our first quarter investments had lost almost \$19,000. She said that this is the start of what is happening and that by the next Council Meeting we should have a better idea of how this situation with the Covid 19 may affect us.

Police Report for March 2020 – Chief Dan Williams – Chief Dan Williams asked if all Council members had received the police report and all did receive it. He said that the burglary and criminal mischief reported were both extensions of the same incident. This was a small crime spree on Craig Drive. Mayor Dan Harmon shared that we had passed an ordinance about golf courts and side by sides being legal to drive in the village, with the stipulation being that they needed to be inspected by Chief Dan Williams first. Chief Dan Williams said that he had just done his first inspection for Jay Hickman and everything went well, but Mr. Hickman cannot get his license plates until the BMW opens and he will have 60 days from the date it opens to get them. Chief Dan Williams also shared that he has put together packets for anyone interested in getting their vehicle inspected and is leaving them at the front desk for pick up.

Administrator's Report: Village Administrator Traci Sturgill

- Village Administrator Traci Sturgill shared that she, Chief Dan Harmon and Village Administrative Assistant Anna Cox attended the memorial for Dan Fox and there was a huge turnout.
- We had plexiglass installed at the front lobby window, as well as six foot lines on the floor for social distancing.
- Govdeals.com is going up now, posted info on Facebook page
- Mayor Dan Harmon had inquired about putting 3 more stops signs at the intersection in the alley behind the funeral home. Village Administrator Traci Sturgill found that it is not possible to put up more stop signs because the traffic would back into the funeral home parking lot. She found that we could have lines painted but that would cost \$650. Mayor Dan Harmon asked if anyone had ever reported having issues with that intersection before and Village Administrator Traci Sturgill said no. Mayor Dan Harmon suggested just leaving it as is.
- Village Administrator Traci Sturgill said that Stan Knox had contacted her and he does not want to continue to pay the monthly cat fees. She checked back in our records and found where we had contacted and asked our attorney about the fees and then informed Mr. Knox that he was required to pay them. He then informed Village Administrator Traci Sturgill that he may attend a future Village Council Meeting.
- Village Administrator Traci Sturgill informed Council that there was an \$1800 charge for waste water for UV bulbs. We had to replace 24 ballasts to be EPA compliant.
- Village Administrator Traci Sturgill asked how Council would like to handle the road repairs that are needed. She asked if they would rather do the coal mix or asphalt. Council President Josh Hultgren said that we had received the funds from the utility RUMA so he feels we should use that money to repair the roads properly. Village Administrator Traci Sturgill said that if we were to rent a milling machine to do the repairs the cost would be \$7,200. Shelley Company gave us an estimate to do the repairs and it would cost \$18,000. Council President Josh Hultgren said he believes we should be strict on not going over the budgeted \$11,000 but we should repair the roads properly. Councilmember Sterling Krout agreed.

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Council President Josh Hulgren made a **motion** to make road repairs with the RUMA funds up to \$11,000, as Village Administrator Traci Sturgill and Travis Hagans find necessary to repair the roads and repair drainage on Main Street. The **motion** was seconded by Councilmember Sterling Krout. A roll call vote was taken with all members voting aye.

Lynne Snider – aye
Josh Hulgren -aye
Daria Carr – aye
Erica O'Neill – aye
Sterling Krout – aye
Gina Kaetzel - aye
Motion passed 6-0

- Memorial Day Parade – Village Administrator Traci Sturgill asked what Council would like to do about the Memorial Day Parade. Councilmember Sterling Krout said he cannot imagine the Governor allowing parades right now. Councilmember Lynne Snider said she didn't think it would be allowed as well. All members agreed. Council will wait to see what the Governor says about Memorial Day Parades.
- Thornville Pool – Councilmember Lynne Snider said that the Governor did not allow pools opening in the first opening phase. He may allow it in the second phase, which would put us into the middle of May. This is only if each phase goes well. Councilmember Lynne Snider said if we could open by June 1st and stay open until the middle of August that may work but she is not sure if it would be worth it. She also said she would feel really bad if it weren't open for the kids. Councilmember Sterling Krout stated that the pool doesn't usually make money anyway and asked if it would hurt very much if it were only open for a couple of months. Village Administrator Traci Sturgill said that if we shoot for June 1st to be open, we still need 30 days to prep and get chemicals, so chemicals would need to be ordered by May 1st. Councilmember Lynne Snider asked if we painted in the fall? Village Administrator Traci Sturgill said yes, painting was done in the fall, however painting has not been done yet for summer because we did not want to waste the paint if we were not going to open the pool. Councilmember Erica O'Neill asked what painting has to be done? Village Administrator Traci Sturgill said painting around the rust and 12 foot portion of the pool. Mayor Dan Harmon said that he is worried about us spending any money on the pool when we don't know when or if it will be cleared to open. Councilmember Erica O'Neill said that our pool isn't big like Heath pool and we wouldn't have that many people there. Village Administrator Traci Sturgill we would social distance? Councilmember Lynne Snider said the second phase of opening may allow groups of 50 people. Mayor Dan Harmon said there would be people waiting in line for the pool and then possibly gathering to play in the park which is not what we're trying to accomplish. Village Administrator Traci Sturgill said that we would also only have 3 guards and all would be getting 40 plus hours per week. Mayor Dan Harmon said that we should consider that we're coming off of a losing season from the pool, we had a lot of ideas to keep that from happening again, but we have not been able to execute. We are preserving future seasons by not having a losing season again this year. Council President Josh Hulgren said that if we do open it, we may not have a lot of people going. Mayor Dan Harmon asked if we limit to 50 people at a time, can we even break even? Councilmember Erica O'Neill said that she was just thinking of the kids and the community and how upset they will be if we're the only pool that doesn't open. Mayor Dan Harmon asked if we can wait until the next meeting to decide. Councilmember Erica O'Neill said she would rather make a decision today. Councilmember Sterling Krout asked Councilmember Lynne Snider if we can have a special Parks and Recreation Committee meeting to line things up in case we were able to open? Councilmember Lynne Snider said yes we could have a special meeting. Village Administrator Traci Sturgill asked if we should paint the pool now, just in case? Councilmember Lynne Snider said no. Mayor Dan Harmon asked if we still have guards and manager on the hook, if so let's reach out to them and let them know what is going on. Village Administrator Traci Sturgill said that the next Committee Meetings are Monday May 4th. Councilmember Lynne Snider said we can discuss this more then.

Mayor's Report for March 2020: Mayor Dan Harmon presented the Mayors Report

➤ **Monthly Water Report to Perry County Commissioners for March 2020:**

Mayor Harmon asked for a **Motion** to receive the monthly water report to Perry County Commissioners for March 2020. With no discussion held, a **Motion** was made by Councilmember Lynne Snider to receive the Monthly Water Report to the Perry County Commissioners for March 2020 and was seconded by Councilmember Sterling Krout. A roll call vote was taken with all members voting aye.

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Lynne Snider – aye
Josh Hultgren -aye
Daria Carr – aye
Erica O'Neill – aye
Sterling Krout – aye
Gina Kaetzel - aye
Motion passed 6-0

➤ **Monthly Water Report to Council for March 2020:**

Mayor Harmon asked for a **Motion** to receive the monthly water report to Council for March 2020. With no discussion held, Councilmember Josh Hultgren made a **Motion** to receive the Water Report to Council for March 2020 and was seconded by Councilmember Sterling Krout. A roll call vote was taken with all members voting aye.

Lynne Snider – aye
Josh Hultgren -aye
Daria Carr – aye
Erica O'Neill – aye
Sterling Krout – aye
Motion passed 6-0

➤ **Mayor's Court Report for March 2020:** No Mayor's court for March 2020

Committee Reports for March 2020:

- **Parks and Rec - Lynne Snider**
- Councilmember Erica O'Neill asked if we could go ahead and put up the GAGA pit when we are able to use the playground again. Village Administrator Traci Sturgill said yes, it had already been voted on and approved.

- **Personnel - Committee Chair Josh Hultgren**
- Elected new Chair and Vice Chair

- **Public Facilities & Safety- Committee Chair Josh Hultgren**
- Elected new Chair and Vice Chair
- Read a couple of Ordinances for the utility contracts with First Energy and Ohio Power for our electric service

- **Finance Committee - Committee Chair Daria Carr**
- Checked with Chief Dan Williams to see if he had any additional expenses
- Decided now was not a good time to purchase a skid steer
- Directed Village Administration to look into renting a milling machine
- Had two Special Finance Committee meetings to go over the 2021 budget

Unfinished Business

- **ORDINANCE #20-02 AN ORDINANCE ESTABLISHING THE COMPENSATION AND PAY SCHEDULES FOR CERTAIN POSITIONS WITHIN THE VILLAGE OF THORNVILLE AND REPEALING ALL PRIOR SALARY ORDINANCES AND DECLARING AN EMERGENCY**
3rd Reading

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Mayor Dan Harmon asked for a **motion** to adopt Ordinance #20-02. A **motion** was made by Council President Josh Hultgren and was seconded by Councilmember Sterling Krout. A roll call vote was taken with all members voting aye.

Sterling Krout -aye
Daria Carr – aye
Erica O’Neill – aye
Lynne Snider – aye
Gina Kaetzel -aye
Josh Hultgren – aye
Motion passed 6-0

- ORDINANCE #20-05 AN ORDINANCE TO AMEND ORDINANCE 19-16 (THE ANNUAL APPROPRIATION ORDINANCE), THEREBY REVISING SUMS FOR OPERATING EXPENSES AND DECLARING AN EMERGENCY
3rd Reading

Mayor Dan Harmon asked for a **motion** to adopt Ordinance #20-05. A **motion** was made by Councilmember Erica O’Neill and was seconded by Council President Josh Hultgren. A roll call vote was taken with all members voting aye.

Sterling Krout -aye
Daria Carr – aye
Erica O’Neill – aye
Lynne Snider – aye
Gina Kaetzel -aye
Josh Hultgren – aye
Motion passed 6-0

New Business

- RESOLUTION #20-05 A RESOLUTION TO PROCEED WITH PLACING THE ISSUE ON THE BALLOT FOR A TWO AND FOUR TENTHS (2.4) MILL, FIVE (5) YEAR RENEWAL TAX LEVY IN EXCESS OF THE TEN-MILL LIMITATION FOR CURRENT EXPENSES OF THE VILLAGE AND DECLARING AN EMERGENCY
1st Reading
- RESOLUTION #20-06 A RESOLUTION TO PROCEED WITH PLACING THE ISSUE ON THE BALLOT FOR A ONE (1.00) MILL, FIVE (5) YEAR RENEWAL TAX LEVY IN EXCESS OF THE TEN-MILL LIMITATION FOR CURRENT EXPENSES OF THE VILLAGE AND DECLARING AN EMERGENCY
1st Reading
- ORDINANCE #20-06 AN ORDINANCE AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO ENTER INTO A 48-MONTH CONTRACT WITH FIRST ENERGY SOLUTIONS TO PROVIDE ELECTRICAL SERVICES TO THE VILLAGE OF THORNVILLE AND DECLARING AN EMERGENCY
1st Reading
- ORDINANCE #20-07 AN ORDINANCE GRANTING A FRANCHISE TO OHIO POWER COMPANY, ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN, AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES, AND PUBLIC PLACES OF THE VILLAGE OF THORNVILLE, LINES FOR THE TRANSMISSION AND DISTRIBUTION OF ELECTRIC ENERGY FOR THE VILLAGE OF THORNVILLE AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER, AND OTHER PURPOSES, AND FOR THE TRANSMISSION AND

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DISTRIBUTION OF THE SAME WITHIN, THROUGH, OR ACROSS THE
VILLAGE OF THORNVILLE
1st Reading

- ORDINANCE #20-08 AN ORDINANCE ADOPTING THE 2021 TAX BUDGET FOR THE VILLAGE OF THORNVILLE, DIRECTING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO SUBMIT THE 2021 BUDGET TO THE COUNTY AUDITOR
1st Reading

- Motion to pay \$101 for Careworks membership for Ohio Municipal League – Fiscal Officer Melissa Tremblay said that this is a group we are a member of so that we can save money on our worker's comp claims. The \$101 is an annual membership fee. Councilmember Daria Carr asked if we do save money on claims by being in this group. Fiscal Officer Melissa Tremblay said that we save about 50% on premiums by being in this group.

Mayor Dan Harmon asked for a motion to pay \$101 for Careworks Membership for the Ohio Municipal League. A motion was made by Councilmember Lynne Snider and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Lynne Snider – aye
Josh Hultgren -aye
Daria Carr – aye
Erica O'Neill – aye
Sterling Krout – aye
Gina Kaetzel -aye
Motion passed 6-0

Council Comments:

- Council President Josh Hultgren – Post office parking lot looks to be complete.

Citizens Comments:


Announcements:

Adjournment:

Mayor Dan Harmon asked for a **Motion** to adjourn. A **Motion** was made by Councilmember Lynne Snider and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Lynne Snider – aye
Josh Hultgren -aye
Daria Carr – aye
Erica O'Neill – aye
Sterling Krout – aye
Gina Kaetzel
Motion passed 6-0

Meeting concluded at 7:41 p.m.


Mayor Dan Harmon


Stephanie Reyher, Council Clerk