

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
June 22, 2020

Council Members:

Lynne Snider
Josh Hultgren
Daria Carr
Erica O'Neill
Sterling Krout
Gina Kaetzel

Other Village Officials:

Dan Harmon, Mayor
Traci Sturgill, Village Administrator
Melissa Tremblay, Fiscal Officer
Stephanie Reyher, Clerk of Council

Guests Present: Nathaniel Johnson

Call to Order / Pledge of Allegiance:

Mayor Dan Harmon called the Village of Thornville Regular Council Meeting to order on June 22, 2020 at 7:00 p.m. by saying the Pledge of Allegiance.

Roll Call:

Roll Call taken was taken with Council President Josh Hultgren, Councilmember Lynne Snider, Councilmember Daria Carr, Councilmember Sterling Krout, Councilmember Erica O'Neill and Councilmember Gina Kaetzel present.

Motion to Approve the Business Agenda for Monday, June 22, 2020: Mayor Dan Harmon requested a **Motion** to approve the Business Agenda for the Regular Council Meeting on Monday May 22, 2020. A **Motion** was made by Councilmember Sterling Krout and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Lynne Snider – aye
Josh Hultgren -aye
Daria Carr – aye
Sterling Krout – aye
Gina Kaetzel – aye
Erica O'Neill - aye
Motion passed 6-0

Motion to Approve the Minutes from the Special Council Meeting on May 18, 2020: Mayor Dan Harmon requested a **Motion** to approve the minutes from Special Council meeting on May 18, 2020. A **Motion** was made by Councilmember Gina Kaetzel and was seconded by Councilmember Sterling Krout. A roll call vote was taken with all members voting aye.

Lynne Snider – aye
Josh Hultgren -aye
Daria Carr – aye
Sterling Krout – aye
Gina Kaetzel – aye
Erica O'Neill - aye
Motion passed 6-0

Motion to Approve the Minutes from the Regular Council Meeting on May 26, 2020: Mayor Dan Harmon requested a **Motion** to approve the minutes from Regular Council meeting on May 26, 2020. A **Motion** was made by Councilmember Lynne Snider and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Lynne Snider – aye
Josh Hultgren -aye
Daria Carr – aye
Sterling Krout – aye
Gina Kaetzel – aye
Erica O'Neill - aye
Motion passed 6-0

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Motion to Approve the Minutes from the Special Council Meeting on June 15, 2020: Mayor Dan Harmon requested a **Motion** to approve the minutes from Regular Council meeting on June 15, 2020. A **Motion** was made by Council President Josh Hultgren and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Lynne Snider – aye
Josh Hultgren -aye
Daria Carr – aye
Sterling Krout – aye
Gina Kaetzel – aye
Erica O'Neill - aye
Motion passed 6-0

Jenny LaRue, Perry County Health Department – Complete Streets: Jenny LaRue explained the grant that she is working with. She said that each year they will partner with a community to try to make improvements through policy systems and environmental changes. She is asking if the Village of Thornville would be interested in partnering with them for the 2020-2021 grant year. She explained that there are lots of objectives we could work on, specifically active living, which could include a complete streets policy. This could be adapted to what would work best for Thornville. Some of the projects could include new or repaired parks or playgrounds, bike or pedestrian infrastructure, safe routes to school and public transit improvements. These would all fall under active living. She said that she gave Village Administrator Traci Sturgill a copy of the complete streets policy. If the Village of Thornville would be interested, there would be no cost. She said we could talk about which strategy we would like to work on and we would have one year to complete the project. She also said that she usually has around \$4500 to spend. All that would be required of the Village of Thornville would be that a letter be written saying that we would like to work with her and the Health Department. Mayor Dan Harmon said that officially this would be a matter that would have to go to our Public Safety and Facilities Committee but this is a good time to ask questions. He also said this is a good time to evaluate our needs as a community because so many people have been outside. Councilmember Gina Kaetzel asked when we would need to make a decision and when the letter would have to be submitted. Jenny LaRue responded that they need to decide at the Committee Meeting in July. Village Administrator Traci Sturgill said we will have to decide at the Committee Meeting. Councilmember Sterling Krout asked if there were a website we could visit. Jenny LaRue answered yes, Ohio Department of Health, then google creating healthy communities. She also said that she has a book with examples of past projects and she will bring it in to Village Administrator Traci Sturgill so everyone can see it and decide if any of those projects may work for the Village.

Julie Monroy – Kimble Companies – Spoke about a 3 year renewal contract that is available and discussed recycling options for the village.

Presentation of Bills:

Mayor Dan Harmon asked for a **Motion** to pay the bills for May 2020. A **Motion** was made by Council President Josh Hultgren and was seconded by Councilmember Sterling Krout. A roll call vote was taken.

Lynne Snider – aye
Josh Hultgren -aye
Daria Carr – aye
Sterling Krout – aye
Gina Kaetzel – aye
Erica O'Neill - aye
Motion passed 6-0

Bank Reconciliation: Mayor Dan Harmon presented the Bank Reconciliation.

With no further discussion held Councilmember Lynne Snider made a **Motion** to receive the bank reconciliation for May 31, 2020 and was seconded by Councilmember Gina Kaetzel. A roll call vote was taken with all members voting aye.

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Lynne Snider – aye
Josh Hultgren -aye
Daria Carr – aye
Sterling Krout – aye
Gina Kaetzel – aye
Erica O'Neill - aye
Motion passed 6-0

Fiscal Officer's Report- Fiscal Officer Melissa Tremblay – Fiscal Officer Melissa Tremblay updated council on Village finances

Police Report for May 2020 – Chief Dan Williams – Chief Dan Williams shared the Police Report for May 2020. He had 12 traffic stops and issued a total of 6 citations. He mentioned that he was able to get out on the police bicycle over the last weekend and spoke with several residents. Chief Dan Williams shared that he had received the traffic data back from the devices placed in the Village. The data is a seven-day average and it only counts vehicles that are going 11 mph over the speed limit. On Church Street, going both directions, there was an average of 29% of traffic going 11 mph over the speed limit. On North Main Street and Foster, there was an average of 31% of traffic going 11 mph over the speed limit. The device that was placed on East Columbus Street was programmed incorrectly. It was programmed at 25 mph, when the speed limit is actually 35 mph. Even with this programming error there was still only 3% of the traffic going 11 mph over the 25 mph set limit. He has found that speeding is worst on North Main Street between 5:00 PM – 6:30 PM. If anyone has questions on the police report, please feel free to contact Chief Dan Williams.

Administrator's Report: Village Administrator Traci Sturgill – Village Administrator Traci Sturgill said that the pool inspection passed. She asked if we still wanted to do \$1 admission and \$1 hot dogs for the pool for July 4th. All said yes. She shared that the pool has been doing well and had 175 people this last Saturday. Village Administrator Traci Sturgill said that she had been asked by several people when the community yard sales were to be held. Councilmember Lynne Snider said the community yard sales are held the first weekend of August.

Mayor's Report for May 2020: Mayor Dan Harmon presented the Mayors Report

➤ **Monthly Water Report to Perry County Commissioners for May 2020:**

Mayor Harmon asked for a **Motion** to receive the monthly water report to Perry County Commissioners for May 2020. With no discussion held, a **Motion** was made by Council President Josh Hultgren to receive the Monthly Water Report to the Perry County Commissioners for May 2020 and was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Lynne Snider – aye
Josh Hultgren -aye
Daria Carr – abstain
Sterling Krout – aye
Gina Kaetzel – aye
Erica O'Neill - aye
Motion passed 5-0

➤ **Monthly Water Report to Council for May 2020:**

Mayor Harmon asked for a **Motion** to receive the monthly water report to Council for May 2020. With no discussion held, Councilmember Lynne Snider made a **Motion** to receive the Water Report to Council for May 2020 and was seconded by Councilmember Gina Kaetzel. A roll call vote was taken with all members voting aye.

Lynne Snider – aye
Josh Hultgren -aye
Daria Carr – aye
Sterling Krout – aye
Gina Kaetzel – aye
Erica O'Neill - aye
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Mayor's Court Report for May 2020: No Mayor's Court for May

Committee Reports for June 2020:

- **Parks and Rec – Committee Chair Lynne Snider:** Talked about the pool opening. Councilmember Lynne Snider said that she was at the pool today and it was busy and the lifeguards are all getting plenty of hours. Councilmember Lynne Snider asked if Village Administrator Traci Sturgill had heard from Mr. Connors about the baseball league he was starting. Village Administrator Traci Sturgill replied yes and also that he brought in a copy of his insurance and signed the contract. His contract will go until October 2020. Councilmember Lynne Snider said that she feels Parks and Rec is doing really well for the village this year.
- **Personnel - Committee Chair Josh Hultgren:** Discussed the 1% cost of living raise and decided to move forward with that. He said that everything else is on hold and we will re-calculate pay scales next year.
- **Public Facilities & Safety- Committee Chair Josh Hultgren:** Discussed concerns about the protests. Talked about street repairs and finishing sealing the asphalt repairs. Council President Josh Hultgren said that he noticed we had purchased the materials for sealing the asphalt repairs and asked if we knew when that would be done. Village Administrator Traci Sturgill said they are catching up on mowing right now after getting the pool ready, but the sealing is next on the list. She added that the chip and seal above Circle K is complete. Council President Josh Hultgren asked when the concrete work on N Main St would be finished. Village Administrator Traci Sturgill said it was scheduled for last week, but they are behind because of the weather.
- **Finance Committee – Committee Chair Daria Carr –** Discussed the police levy including the timing of putting something on the ballot for next year, we would need to have something ready by April or May. We also discussed new versus replacement levy. We were joined by Perry County Auditor Drew Cannon who educated us on the difference in the levies. Chief Dan Williams has been providing us valuable insight with projections. The police levy is still a work in progress.
- **Ad Hoc Committee – Committee Chair Sterling Krout –** Mayor Dan Harmon asked if we would have to restrict candy during the parade. Councilmember Erica O'Neill said it would need to be packaged and Councilmember Lynne Snider said it would need to be handed not thrown. Discussed who would contact who for the parade. Chief Dan Williams mapped out the route for the parade. Mayor Dan Harmon asked if we talked to the Sheridan Band Director about the parade. Village Administrator Traci Sturgill said she was in touch with him and he's working on getting a group together. Councilmember Erica O'Neill asked about food trucks. Village Administrator Traci Sturgill said all of the food trucks we contacted about going to the park on July 4th are booked and not available. Fiscal Officer Melissa Tremblay said that Weldon's has an ice cream cart. Village Administrator Traci Sturgill said she would check with them.

Unfinished Business

- **RESOLUTION #20-05 A RESOLUTION TO PROCEED WITH PLACING THE ISSUE ON THE BALLOT FOR A TWO AND FOUR TENTHS (2.4) MILL, FIVE (5) YEAR RENEWAL TAX LEVY IN EXCESS OF THE TEN-MILL LIMITATION FOR CURRENT EXPENSES OF THE VILLAGE AND DECLARING AN EMERGENCY**
3rd Reading

Council President Josh Hultgren made a **motion** to pass Resolution #20-05.

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The **motion** was seconded by Councilmember Daria Carr. A roll call vote was taken with all members voting aye.

Josh Hultgren – aye
Daria Carr – aye
Erica O'Neill
Lynne Snider – aye
Gina Kaetzel – aye
Sterling Krout – aye
Motion passed 6-0

- RESOLUTION #20-06 A RESOLUTION TO PROCEED WITH PLACING THE ISSUE ON THE BALLOT FOR A ONE (1.00) MILL, FIVE (5) YEAR RENEWAL TAX LEVY IN EXCESS OF THE TEN-MILL LIMITATION FOR CURRENT EXPENSES OF THE VILLAGE AND DECLARING AN EMERGENCY
3rd Reading

Council President Josh Hultgren made a **motion** to adopt Resolution #20-06. The **motion** was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Josh Hultgren – aye
Daria Carr – aye
Erica O'Neill – aye
Sterling Krout – aye
Gina Kaetzel – aye
Lynne Snider – aye
Motion passed 6-0

- ORDINANCE #20-06 AN ORDINANCE AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO ENTER INTO A 48-MONTH CONTRACT WITH FIRST ENERGY SOLUTIONS TO PROVIDE ELECTRICAL SERVICES TO THE VILLAGE OF THORNVILLE AND DECLARING AN EMERGENCY
3rd Reading

Councilmember Daria Carr made a **motion** to pass Ordinance #20-06. The **motion** was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Daria Carr - aye
Erica O'Neill - aye
Lynne Snider – aye
Sterling Krout – aye
Gina Kaetzel – aye
Josh Hultgren - recuse
Motion passed 5-0

- ORDINANCE #20-07 AN ORDINANCE GRANTING A FRANCHISE TO OHIO POWER COMPANY, ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN, AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES, AND PUBLIC PLACES OF THE VILLAGE OF THORNVILLE, LINES FOR THE TRANSMISSION AND DISTRIBUTION OF ELECTRIC ENERGY FOR THE VILLAGE OF THORNVILLE AND THE INHABITANTS

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THEREOF FOR LIGHT, HEAT, POWER, AND OTHER PURPOSES,
AND FOR THE TRANSMISSION AND DISTRIBUTION OF THE SAME
WITHIN, THROUGH, OR ACROSS THE VILLAGE OF THORNVILLE
3rd Reading

Councilmember Gina Kaetzel made a **motion** to pass Ordinance #20-07. The **motion** was seconded by councilmember Lynne Snider. A roll call vote was taken.

Daria Carr - aye
Erica O'Neill - aye
Sterling Krout - aye
Gina Kaetzel - aye
Lynne Snider - aye
Josh Hultgren - recuse
Motion passed 5-0

- ORDINANCE #20-08 AN ORDINANCE ADOPTING THE 2021 TAX BUDGET FOR THE VILLAGE OF THORNVILLE, DIRECTING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO SUBMIT THE 2021 BUDGET TO THE COUNTY AUDITOR
3rd Reading

Councilmember Daria Carr made a **motion** to pass Ordinance #20-08. The **motion** was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Josh Hultgren - aye
Daria Carr - aye
Erica O'Neill - aye
Sterling Krout - aye
Gina Kaetzel - aye
Lynne Snider - aye
Motion passed 6-0

New Business:

- ORDINANCE #20-09 AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR, OR HER DESIGNEE, TO ADVERTISE BIDS FOR THE 2021-2023 RESIDENTIAL REFUSE HAULING CONTRACT AND DECLARING AN EMERGENCY
1st Reading

Council President Josh Hultgren made a **motion** to suspend the rules for Ordinance #20-09. The **motion** was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Josh Hultgren - aye
Erica O'Neill - aye
Daria Carr - aye
Lynne Snider - aye
Gina Kaetzel - aye
Sterling Krout - aye
Motion passed 6-0

Councilmember Daria Carr made a **motion** to pass as an emergency Ordinance #20-09. The **motion** was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

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Josh Hultgren – aye
Erica O'Neill – aye
Daria Carr – aye
Lynne Snider – aye
Gina Kaetzel – aye
Sterling Krout – aye
Motion passed 6-0

Council Comments: None

Citizens Comments: None

Announcements: None

Adjournment:

Mayor Dan Harmon asked for a **Motion** to adjourn. A **Motion** was made by Councilmember Lynne Snider and was seconded by Councilmember Gina Kaetzel. A roll call vote was taken with all members voting aye.

Lynne Snider – aye
Josh Hultgren -aye
Daria Carr – aye
Sterling Krout – aye
Gina Kaetzel – aye
Erica O'Neill - aye
Motion passed 6-0

Meeting concluded at 7:55 p.m.



Mayor Dan Harmon



Stephanie Reyher, Council Clerk