

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
November 22, 2021

Council Members:

Lynne Snider
Gina Kaetzel
Sterling Krout
Josh Hultgren

Other Village Officials:

Traci Sturgill, Village Administrator
Dan Williams, Chief of Police
Melissa Tremblay, Fiscal Officer
Stephanie Reyher, Council Clerk

Guests Present: Lisa Sharpe

Call to Order / Pledge of Allegiance:

Council President Josh Hultgren called the Village of Thornville Regular Council Meeting to order on November 22, 2021 at 7:00 p.m. by saying the Pledge of Allegiance.

Roll Call:

Roll Call was taken with Council President Josh Hultgren, Councilmember Sterling Krout, Councilmember Gina Kaetzel and Councilmember Lisa Sharpe present. Councilmember Erica O'Neill and Councilmember Lynne Snider were absent. Village Administrator Traci Sturgill said that Erica and Lynne had let her know they would not be able to attend tonight's Council Meeting.

Motion to Approve Business Agenda for the Regular Council Meeting on November 22, 2021:

Council President Josh Hultgren requested a **Motion** to approve the Business Agenda for the Regular Council Meeting on November 22, 2021. A **Motion** was made by Councilmember Gina Kaetzel and was seconded by Councilmember Sterling Krout. A roll call vote was taken.

Josh Hultgren - aye
Sterling Krout - aye
Gina Kaetzel - aye
Lisa Sharpe- aye
Motion passed 4-0

Motion to Approve the Minutes from the Regular Council Meeting on October 25, 2021:

Council President Josh Hultgren requested a **Motion** to approve the minutes from the Regular Council meeting on October 25, 2021. A **Motion** was made by Councilmember Sterling Krout and was seconded by Councilmember Gina Kaetzel. A roll call vote was taken.

Josh Hultgren - aye
Sterling Krout - aye
Gina Kaetzel - aye
Lisa Sharpe - aye
Motion passed 4-0

Presentation of Bills:

Council President Josh Hultgren asked for a **Motion** to pay the bills for October 2021. A **Motion** was made by Councilmember Sterling Krout and was seconded by Councilmember Gina Kaetzel. A roll call vote was taken.

Josh Hultgren - aye
Sterling Krout- aye
Gina Kaetzel - aye
Lisa Sharpe- aye
Motion passed 4-0

Bank Reconciliation: Council President Josh Hultgren presented the Bank Reconciliation for October 31, 2021.

With no further discussion held Councilmember Sterling Krout made a **Motion** to receive the bank reconciliation for October 31, 2021 and was seconded by Councilmember Gina Kaetzel. A roll call vote was taken.

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
November 22, 2021

Josh Hultgren - aye
Lisa Sharpe - aye
Sterling Krout -aye
Gina Kaetzel - aye
Motion passed 4-0

Fiscal Officer's Report- Fiscal Officer Melissa Tremblay – Fiscal Officer Melissa Tremblay said that Councilmembers should have received the report for October. Councilmember Lisa Sharpe asked if the Village received Covid money from the County. Melissa said that the Village received money from the American Rescue Act. She said that we received the first half, which was \$57,000 and said that she believes we will get the second half sometime next year. Lisa said that she thought that money had to be spent by the end of this year. Melissa responded that was the money issued by the Cares Act and the Village did not receive anything from that. She added that it was very limited on what it could be spent on and we didn't have anything to use it for. The money from the American Rescue Act can be used for more, like the water and sewer project, but it cannot be used for roads.

Police Report for November 2021 – Chief Dan Williams – Chief Dan Williams said that he sent the report out today. He added that something not on the report was that he was invited to Glenford Elementary last week. They had asked him to do a school safety presentation. He said that he had done one previously for Thornville Elementary. He shared that he applied for and has been accepted as an information liaison officer with Ohio Homeland Security. He said that it will take him out once per month for a meeting, however this is where the county gets all of their laptops, car mounts and other expensive equipment. He is one of three in Perry County who serve in that capacity, he is the furthest north, but feels it will pay dividends in equipment that we would normally have to pay for. They mandated 24 hours of continued professional training for officers, but hadn't done that the last couple of years because it is funded by the state and they didn't have the budget to pay for it then. He said he has done all of the paperwork and submitted the packet. He said his 24 hours will be reimbursed to the village.

The levy was a huge win for us. We more than doubled the no votes, it was an awesome turnout. He also shared that he will be going on his wife's health insurance so the \$20,000 previously taken from the general fund to pay for his insurance will no longer be needed. He said that due to the significant increase in revenue and the decrease in expenditures, he would like to have a new budget prepared and ask for an emergency finance committee meeting. It would need to happen before December 13th. Village Administrator Traci Sturgill said the Special Finance Committee meeting will be scheduled for December 6th.

Councilmember Gina Kaetzel asked what was going on with purchasing a new cruiser since it's taking longer to order or purchase cars right now. Chief Williams said that he talked to a gentleman from Crown Ford just to get an idea. The counties cars have taken approximately six months to come in. He said it depends what color cruiser is ordered, when they have enough of a color, they place the order. He said he will be sticking with black since that is what people in Thornville are used to seeing. He said that once the order is in, it could take 2-3 months to be done. Melissa asked if we should have a public safety meeting to discuss purchasing the cruiser. Lisa said that we could discuss that at the meeting on the 6th. Traci asked Chief Williams if he was ordering it yet. Lisa suggested talking about it and getting it approved as soon as we can. Chief said we would have to have a contingency plan if it came in before March, when he gets the first disbursement from the levy. He wouldn't have the money to pay for it before that. Traci asked if it could wait until the public facilities meeting in January and Chief responded yes, he isn't in a rush.

Administrator's Report: Village Administrator Traci Sturgill – Village Administrator Traci Sturgill said that the Food Truck Rallies are scheduled for May 14th and October 1st. She shared that the Thornville Activities Committee has been put back together. (TAC) They will start taking over all activities, the first one being the Christmas Parade scheduled for December 5th. She said that they are separate from Council.

Traci said that anyone planning on being on Council next year will need to submit their letter of intent. She said that we already have Lisa's.

Public Hearing

Council President Josh Hultgren opened the public hearing for Ordinance #21-14 at 7:15 pm.

- **ORDINANCE #21-14 ANNUAL APPROPRIATION ORDINANCE AND DECLARING AN EMERGENCY**

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
November 22, 2021

2nd Reading

Council President Josh Hultgren closed the public hearing for Ordinance #21-14 at 7:16 pm.

Council President Josh Hultgren opened the public hearing for Ordinance #21-15 at 7:16 pm.

- **ORDINANCE #21-15 AN ORDINANCE AUTHORIZING PUBLICATION WHEN NO NEWSPAPER IS PUBLISHED IN THE MUNICIPAL CORPORATION AND DESIGNATING A NEW PUBLIC PLACE IN THE VILLAGE FOR PUBLISHING ORDINANCES, RESOLUTIONS OR SUMMARIES OF ORDINANCES AND RESOLUTIONS, AND PUBLICATION OF ALL STATEMENTS, ORDERS, PROCLAMATIONS, NOTICES AND REPORTS, REQUIRED BY LAW OR ORDINANCE TO BE PUBLISHED AND DECLARING AN EMERGENCY**
2nd Reading

Council President Josh Hultgren closed the public hearing for Ordinance #21-15 at 7:17 pm.

Mayor's Report for October 2021: Council President Josh Hultgren presented the Mayors Report

- **Monthly Water Report to Perry County Commissioners for October 2021:**

Council President Josh Hultgren asked for a **Motion** to receive the monthly water report to Perry County Commissioners for October 2021. With no discussion held, a **Motion** was made by Councilmember Gina Kaetzel to receive the Monthly Water Report to the Perry County Commissioners for October 2021 and was seconded by Councilmember Sterling Krout. A roll call vote was taken.

Josh Hultgren - aye
Gina Kaetzel - aye
Lisa Sharpe- aye
Sterling Krout - aye
Motion passed 4-0

- **Monthly Water Report to Council for October 2021:**

Council President Josh Hultgren asked for a **Motion** to receive the monthly water report to Council for October 2021. With no discussion held, Councilmember Sterling Krout made a **Motion** to receive the Water Report to Council for October 2021 and was seconded by Councilmember Gina Kaetzel. A roll call vote was taken.

Josh Hultgren - aye
Sterling Krout - aye
Gina Kaetzel - aye
Lisa Sharpe - aye
Motion passed 4-0

Mayor's Court Report for October 2021: Council President Josh Hultgren asked for a **Motion** to receive the Mayor's Court Report for October 2021. A **Motion** was made by Councilmember Sterling Krout and was seconded by Councilmember Lisa Sharpe. A roll call vote was taken.

Josh Hultgren - aye
Gina Kaetzel -aye
Sterling Krout - aye
Lisa Sharpe- aye
Motion passed 4-0

Committee Reports for November 2021

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
November 22, 2021

- Planning and Zoning Commission – Village Administrator and Zoning Inspector Traci Sturgill said that they had just discussed weed and grass notices.

Old Business:

- ORDINANCE #21-11 AN ORDINANCE ESTABLISHING A NEW COMPENSATION AND PAY SCHEDULE FOR CERTAIN POSITIONS WITHIN THE VILLAGE OF THORNVILLE, REPEALING ALL PRIOR SALARY ORDINANCES
3rd Reading

Council President Josh Hultgren asked for a **Motion** to adopt Ordinance #21-11. A **Motion** was made by Councilmember Sterling Krout and was seconded by Councilmember Lisa Sharpe. A roll call vote was taken.

Sterling Krout – aye
Lisa Sharpe – aye
Gina Kaetzel – aye
Josh Hultgren – aye
Motion passed 4-0

- ORDINANCE #21-13 AN ORDINANCE CREATING AND ESTABLISHING FUND NUMBER 2081 (STATE OF OHIO'S OPIOID LITIGATION)
3rd Reading

Council President Josh Hultgren asked for a **Motion** to adopt Ordinance #21-13. A **Motion** was made by Councilmember Lisa Sharpe and was seconded by Councilmember Sterling Krout. A roll call vote was taken.

Lisa Sharpe – aye
Sterling Krout – aye
Gina Kaetzel – aye
Josh Hultgren – aye
Motion passed 4-0

- ORDINANCE #21-14 ANNUAL APPROPRIATION ORDINANCE AND DECLARING AN EMERGENCY
2nd Reading

- ORDINANCE #21-15 AN ORDINANCE AUTHORIZING PUBLICATION WHEN NO NEWSPAPER IS PUBLISHED IN THE MUNICIPAL CORPORATION AND DESIGNATING A NEW PUBLIC PLACE IN THE VILLAGE FOR PUBLISHING ORDINANCES, RESOLUTIONS OR SUMMARIES OF ORDINANCES AND RESOLUTIONS, AND PUBLICATION OF ALL STATEMENTS, ORDERS, PROCLAMATIONS, NOTICES AND REPORTS, REQUIRED BY LAW OR ORDINANCE TO BE PUBLISHED AND DECLARING AN EMERGENCY
2nd Reading

New Business:

- Update on Revitalization Prospectus – Councilmember Lisa Sharpe said that she met with an engineering group and they looked at all of the historic buildings in the Village and figured out who owns each one. She said that her next step is contacting each owner to see if they would be interested in revitalization. She shared that she found out that the property owners do not have to sell their property to the Village. They can retain ownership. She said there is 1.5 million per county coming down from the state for revitalization, but it has to go through the commissioners. She is trying to get in touch with these property owners to see if they have interest in bringing businesses into the Village. She said the environmental engineering

Minutes
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3 South Main Street
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November 22, 2021

company will come in and do the remediation and assessments and whatever they find, it will not come back on the owner. Councilmember Gina Kaetzel asked what exactly that means, because if they were to sell their building, they are required to disclose if there is radon or lead paint. Lisa said it is part of the grant to take care of all of those issues. The owner does not have to sell to the Village. They still own their property and the grant pays for whatever is found from the assessment. She said things are moving along pretty well as she has talked with a few owners already. Lisa said that the grant prospectives don't come out until the beginning of the year. She said we're already ahead of the game if we're talking to these property owners now. All we have to do is put in our letter of intent, but we want to have all of these property owners on there as well. She said that we have so many agencies that have shown interest in partnering with Thornville for grant money, even matching the money. She said there are so many different ideas, but she would like the owners input on what they want. Some of the buildings, we need to get designated as historic. She said she has a lot of information and a lot to do, but she can't do it on her own. She would like to get the ad hoc committee set up. She wants the Village and residents to be in on this. Lisa said that there is a lot of leg work she can do herself to get things started, but she'll need a committee to help. She also said that a lot of this grant money will have to go through the commissioners. Dave from the pharmacy said that he would like to be kept up to speed on what is going on, he seems to be onboard. She is talking with another owner this week. Councilmember Sterling Krout asked if the grant money could go toward improvement of the buildings. Lisa answered yes. She said there are different sections of grants, which if why we do phases. One will be remediation and assessments and that is paid out of one grant, then you get results and use that to get the next grant. That will be for construction and getting things back to code. Then there could be another grant that works on the historic end. There are things that go on simultaneously. She thinks we're going in the right direction, but we have to stay on top of it. She shared that she is taking a step back from her court stuff. She said she will finish up some of her court cases and then take a step back, so there will not be any conflict of interest. She said that this is more important to her right now. She will not be doing the legal end any longer. Her focus will be on these grants. She said she will talk to Council, but with her grant writing, she can work into the grant. Village Administrator Traci Sturgill asked if that meant she would get paid through the grant. Lisa answered yes. Fiscal Officer Melissa Tremblay said that an elected official cannot be paid through a grant. Lisa said that she'll have to have that discussion with Council, but she could remove herself from Council. She said that she would put in all of the leg work now and she could do it all pro bono if needed because it means that much to her. Fiscal Officer Melissa Tremblay said that Lisa may want to bring up to the Commissioners that Fairfield County just hired a grant writer. Lisa said that she is a professional grant writer, so that needs to be discussed. She said she will do whatever is best for the Village. She is not about the money; she is about rebuilding. She does have a lot of extensive background. She is an attorney, a grant writer and a teacher and she also has a lot of state connections. Village Administrator Traci Sturgill asked if Lisa had talked with the Commissioners yet. Lisa answered no, she wanted to talk with all of the property owners first. She said this is a really big project, it's not going to be quick, we have to get all of our ducks in a row and get agreements with the owners. That is what she's working on right now. This grant money is first come first serve.

➤ Approval of Special Events Application -

Council President Josh Hultgren asked for a **Motion** to approve the special events application for the Christmas parade. A **Motion** was made by Councilmember Gina Kaetzel and was seconded by Councilmember Sterling Krout. A roll call vote was taken.

Gina Kaetzel – aye
Sterling Krout – aye
Josh Hultgren – aye
Lisa Sharpe – aye
Motion passed 4-0

Council Comments: Councilmember Gina Kaetzel congratulated Chief Dan Williams on the passing of the Police Levy.

Councilmember Lisa Sharpe shared that there will not be an Ad/Hoc Committee Meeting in December.

Citizens Comments: None

Announcements: None

Adjournment:

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
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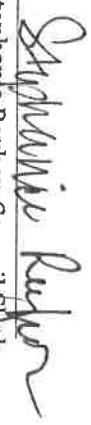
Council President Josh Hultgren asked for a **Motion** to adjourn. A **Motion** was made by Councilmember Gina Kaetzel and was seconded by Councilmember Sterling Krout. A roll call vote was taken.

Josh Hultgren - aye
Lisa Sharpe - aye
Gina Kaetzel - aye
Sterling Krout - aye
Motion passed 4-0

Meeting concluded at 7:46 p.m.



Council President Josh Hultgren



Stephanie Reyher, Council Clerk