

**Minutes
Regular Council Meeting
1 South Main Street
Thornville, OH
October 23, 2023**

Council Members:

Erica O'Neill
Lynne Snider
Sterling Krout
Tasia Savage
Ashley Moore

Other Village Officials:

Gina Kaetzel- Mayor
Kelly Beem- Fiscal Officer
Traci Sturgill- Administrator
Dan Williams- Chief of Police

Guests Present: Dale Brussee

Call to Order/ Pledge of Allegiance:

Mayor Kaetzel called the Village of Thornville Regular Council Meeting to order October 23, 2023, at 7:00 p.m. by saying the Pledge of Allegiance.

Roll Call:

Roll Call was taken with Council President Sterling Krout, Council member Tasia Savage, Council member Ashley Moore, Council member Erica O'Neill and Council member Lynne Snider all present. Council member Kim Billman was not in attendance, but she had contacted Mayor Kaetzel and let her know she was currently out of town for work.

Mayor Kaetzel asked for a **motion** to excuse Council member Kim Billman. **Motion** made by Council President Sterling Krout and was seconded by Council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

Roll Call

Tasia Savage- aye
Ashley Moore- aye
Lynne Snider- aye
Sterling Krout- aye
Erica O'Neill- aye
Motion passed 5-0

Motion to approve the Business Agenda for the Regular Council Meeting on October 23, 2023:

Mayor Kaetzel requested a **motion** to approve the business agenda for the Regular Council Meeting on October 23, 2023. A **motion** was made by Council President Sterling Krout and was seconded by Council member Erica O'Neill. A roll call vote was taken with all Council members voting aye.

Roll Call

Lynne Snider- aye
Sterling Krout- aye
Ashley Moore- aye
Erica O'Neill- aye
Tasia Savage- aye
Motion passed 5-0

Motion to Approve the Minutes from the Regular Council meeting on

September 25, 2023: Mayor Kaetzel requested a **motion** to approve the minutes from the Regular Council meeting September 25, 2023. A **motion** was made by Council member Ashley Moore and was seconded by Council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

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Roll Call

Lynne Snider- aye
Ashley Moore- aye
Erica O'Neil- aye
Sterling Krout- abstain
Tasia Savage- aye
Motion passed 4-0

Police Report for October 2023: Chief Williams reviewed the police activity for October. He advised a local resident found a small baggie of white substance lying on the sidewalk in the Village and was believed to be laced with fentanyl. Other than the normal speeding tickets, it has been a quiet month.

Public Hearing:

Mayor Kaetzel opened the public hearing for Ordinance #23-02 at 7:03 p.m.

➤ ORDINANCE #23-02 AN ORDINANCE AMENDING ORDINANCE #18-02 AND ESTABLISHING RESIDENT AND NON-RESIDENT WATER BASE RATES AND SURCHARGES, ESTABLISHING RESIDENT AND NON-RESIDENT SEWER BASE RATES AND SURCHARGES, AND REPEALING ALL PRIOR INCONSISTENT LEGISLATION
2nd Reading

Public Comments or Discussion- None

Mayor Kaetzel closed the public hearing for Ordinance #23-02 at 7:04 p.m.

Mayor Kaetzel opened the public hearing for Ordinance #23-06 at 7:04 p.m.

➤ ORDINANCE #23-06 AN ORDINANCE ESTABLISHING A NEW COMPENSATION AND PAY SCHEDULE FOR CERTAIN POSITIONS WITHIN THE VILLAGE OF THORNVILLE, REPEALING ALL PRIOR SALARY ORDINANCES
2nd Reading

Public Comments or Discussion: None

Mayor Kaetzel closed the public hearing for Ordinance #23-06 at 7:05 p.m.

Mayor Kaetzel opened the public hearing for Resolution #23-11 at 7:05 p.m.

➤ RESOLUTION #23-11 A RESOLUTION TO ACCEPT THE BID OF AND EXECUTE A CONTRACT WITH WIN WASTE INNOVATIONS OF HEATH INC. FOR THE WEEKLY CURBSIDE COLLECTION AND DISPOSAL OF RESIDENTIAL TRASH REFUSE, AND YARD WASTE WITHIN THE VILLAGE OF THORNVILLE
2nd Reading

Public Comments or Discussion: Resident Dale Brussee asked if the Village was picking up leaves this year. Village Administrator Traci Sturgill advised not this year, but WinWaste will allow bagged leaves to be picked up if sat out by your dumpster each week.

Mayor Kaetzel closed the public hearing for Resolution #23-11 at 7:06 p.m.

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Mayor's Report:

Monthly Water Report to Perry County Commissioners for September 2023: Mayor Kaetzl advised she needs a **motion** to receive the monthly water report to the Perry County Commissioners for September 2023. **Motion** made by Council member Ashley Moore and seconded by Council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

Roll Call:

Lynne Snider- aye
Erica O'Neill- aye
Ashley Moore- aye
Tasia Savage- aye
Sterling Krout- aye
Motion passed 5-0

Monthly Water Report to Council for September 2023:

Mayor Kaetzl advised she needs a **motion** to receive the monthly water report to Council for September 2023. **Motion** made by Council member Ashley Moore and seconded by Council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

Roll Call

Lynne Snider- aye
Tasia Savage- aye
Sterling Krout- aye
Ashley Moore- aye
Erica O'Neill – aye
Motion passed 5-0

Monthly Mayor's Court Reports for September 2023:

Mayor Kaetzl advised she needs a **motion** to receive the Mayor's Court Reports for September 2023. **Motion** made by Council member Ashley Moore and seconded by Council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

Roll Call

Sterling Krout- aye
Ashley Moore
Tasia Savage- aye
Lynne Snider- aye
Erica O'Neill- aye
Motion passed 5-0

Administrator's Report:

Village Administrator Traci Sturgill advised the payment register is in everyone's file for review. If anyone has any questions about the bills, please let her know.

Mayor Kaetzl stated if there are no questions on the bills, she will need a **motion** to pay the bills. **Motion** made by Council President Sterling Krout and was seconded by

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Council member Lyne Snider. A roll call vote was taken with all council members voting aye.

Roll Call:

Sterling Krout- aye
Tasia Savage- aye
Lyne Snider- aye
Ashley Moore- aye
Erica O'Neill- aye

Motion passed 5-0

Village Administrator Traci Sturgill wanted to discuss Ordinance #23-08 that is on the agenda for tonight under new business. She has amended this per the discussions we had in the Special Finance meeting regarding the Zemba/ Lost Lands project funds coming in of \$58,300. We also need to appropriate additional funds to cover payroll for the remainder of the year. This is due to Matt staying an extra month with the new superintendent here in training also. After talking with our street/storm maintenance employee, we realized we do have a project in stormwater that does need completed in 2024 so I have appropriated additional funds in storm to cover this project. It is the retention pond on Rodney Dr. This project will be a swale repair to help keep water accumulating there. The total project is \$15,500. Resident Dale Brussee explained a retention pond's purpose is to collect water on a downpour and not flood a low-lying area so the water escapes slowly which is why the current pipe there is small to trickle out into the farmer's field and not gush out. He agrees the water should not be laying there. The area has never been shaped right.

Fiscal Officer's Report: Fiscal Officer Kelly Beem advised the bank reconciliation and financials are on the table to receive for September 2023 and sign. Kelly also added the interest we are moving to the pool was still in the Letherman fund, so we are just transferring it to the pool with the rest of the Letherman funds on the amended appropriations ordinance.

Mayor Kaetzel asked for a **motion** to receive the bank reconciliation for September 2023. **Motion** made by Council President Sterling Krout and was seconded by Council member Erica O'Neill. A roll call vote was taken with all Council members voting aye.

Roll Call:

Tasia Savage- aye
Sterling Krout- aye
Lyne Snider- aye
Ashley Moore- aye
Erica O'Neill- aye

Motion passed 5-0

Committee Reports:

➤ Finance Committee- Committee Chair Sterling Krout advised the committee met and went over the 2024 Annual Appropriations. He advised there was nothing out of the ordinary and the committee moved the ordinance onto council vote for tonight.

Unfinished Business: None

New Business:

- ORDINANCE #23-07 AN ORDINANCE CREATING, ESTABLISHING, AND ADOPTING RULES GOVERNING THE REMOVAL/IMPOUNDING OF MOTOR VEHICLES (IMPOUNDING OF VEHICLES; REDEMPTION) AND DECLARING AN EMERGENCY
1st Reading

Chief Williams advised this allows an officer to remove vehicles from the streets if it is non-licensed.

Mayor Kaetzel advised this is the 1st reading for Ordinance #23-07 and she will need a **motion** to suspend the three-reading rule and pass it as an emergency. **Motion** made by Council member Erica O'Neill and seconded by Council President Sterling Krout. A roll call vote was taken with all Council members voting aye.

Roll Call:

Lynne Snider- aye
Ashley Moore- aye
Erica O'Neill- aye
Sterling Krout- aye
Tasia Savage- aye
Motion passed 5-0

Mayor Kaetzel asked for a **motion** to adopt Ordinance #23-07 and pass it as an emergency. **Motion** made by Council member Erica O'Neill and seconded by Council President Sterling Krout. A roll call vote was taken with all council members voting aye.

Roll Call:

Tasia Savage- aye
Ashley Moore- aye
Lynne Snider- aye
Sterling Krout- aye
Erica O'Neill- aye
Motion passed 5-0

- ORDINANCE #23-08 AN ORDINANCE TO AMEND ORDINANCE #23-10 (THE ANNUAL APPROPRIATION ORDINANCE), THEREBY REVISING SUMS FOR OPERATING EXPENSES AND DECLARING AN EMERGENCY
1st Reading

Mayor Kaetzel advised this is the 1st reading for Ordinance #23-08 and she will need a **motion** to suspend the three-reading rule and pass it as an emergency. **Motion** made by Council member Erica O'Neill to pass Ordinance #23-08 with the additional funds appropriated for the swale repair and seconded by Council member Ashley Moore. A roll call vote was taken with all Council members voting aye.

Roll Call:

Sterling Krout- no
Tasia Savage- aye
Lynne Snider- no
Ashley Moore- aye
Erica O'Neill- aye
Motion passed 3-2

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Mayor Kaetzel asked for a **motion** to adopt Ordinance #23-08 and pass it as an emergency. **Motion** made by Council member Erica O'Neill and seconded by Council member. A roll call vote was taken with all council members voting aye.

Roll Call:

Sterling Krout- no
Lynne Snider- no
Ashley Moore- aye
Tasia Savage- aye
Erica O'Neill- aye
Motion passed 5-0

Mayor Kaetzel advised this is the 1st reading for Ordinance #23-09.

➤ **ORDINANCE #23-09 ANNUAL APPROPRIATIONS ORDINANCE AND
DECLARING AN EMERGENCY
1ST Reading**

Land Purchase: Village Administrator Traci Sturgill updated council on the land purchase for the future upgrades of the wastewater treatment plant, that we had discussed in the finance meeting. We have negotiated a purchase price of \$30,000 for approximately 1.3 acres. This will give the Village access to St Rt 204 where a new driveway to the plant can be put. It will also give us the needed extra space for the blueprint of an upgraded sewer plant for the future. He is also requesting free water & sewer for the time that he owns his home. This agreement will not transfer to a new homeowner. The funds for the purchase would be from the income we receive from the Lost Lands project of \$58,300. He would like to have the sale completed by the end of 2023.

Motion made by Council President Sterling Krout to purchase the land for \$30,000 for the future expansion of the wastewater treatment plant and use the funds made from the Lost Lands project. **Motion** seconded by Council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

Roll Call:

Tasia Savage- aye
Ashley Moore- aye
Sterling Krout- aye
Lynne Snider- aye
Erica O'Neill- aye
Motion passed 5-0

Dump Trailer Purchase: Village Administrator Traci Sturgill advised the finance committee discussed the purchase of a dump trailer at the last committee meeting with extra end of year funds remaining so she would like to move forward with this purchase due to it being needed quite often and we must rent one at this point. **Motion** made by Council President Sterling Krout to purchase the dump trailer (maximum cost of \$12,000) and was seconded by Council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

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Roll Call:
Tasia Savage- aye
Sterling Krout- aye
Ashley Moore- aye
Lynne Snider- no
Erica O'Neill- aye
Motion passed 4-1

2024 Food Truck Rally: Discussion held on the 2024 Food Truck Rally's. It was decided to have one rally in 2024 on May 4, 2024, due to the low turnout at the October rally. If we continue to have that, the vendors will stop being interested in participating.

Comments and Announcements:

Citizen Comments: Citizen Dale Brussee thanked Village Administrator Traci Sturgill for all the information provided at the meetings, he really appreciates it and how well the minutes are completed. He also inquired if there were still snow emergency signs posted during inclement weather. Traci advised yes during snowstorms. Dale advised the Village Mayor must declare a snow emergency prior to requiring vehicles to be removed from the streets.

Council Comments: None

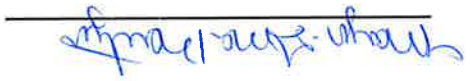
Adjournment: Mayor Kaetzel asked for a **motion** to adjourn the meeting. **Motion** made by Council President Sterling Krout and was seconded by Council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

Roll Call:

Tasia Savage- aye
Ashley Moore- aye
Sterling Krout- aye
Lynne Snider- aye
Erica O'Neill- aye
Motion passed 5-0

Adjourned at 7:40 p.m.

Mayor Gina Kaetzel



Traci Sturgill, Council Clerk

