

MINUTES
REGULAR COUNCIL MEETING
3 SOUTH MAIN STREET
THORNVILLE, OHIO
November 25, 2019

Council Members:

Kristina Roshon
Lynne Snider
Josh Hultgren
Daria Carr

Other Village Officials:

Dan Harmon, Mayor
Traci Sturgill, Village Administrator
Melissa Tremblay, Fiscal Officer

Guests Present: Dale Brussee Dan Bunting Nathaniel S. Johnson Jennifer Johnson

Call to Order/ Pledge of Allegiance:

Mayor Dan Harmon called the Village of Thornville Regular Council Meeting to order on November 25, 2019, at 7:00 p.m. by saying the Pledge of Allegiance.

Roll Call:

Roll Call was taken with Council President Kristina Roshon, Councilmember Lynne Snider, Councilmember Daria Carr, Councilmember Josh Hultgren present. Councilmember Abby Frick and Councilmember Erica O'Neill were absent.

Council President Kristina Roshon asked for a **Motion** to excuse councilmember Erica O'Neill from the November 25, 2019 council meeting. Councilmember Josh Hultgren made a **motion** to excuse councilmember Erica O'Neill and was seconded by councilmember Daria Carr. A roll call vote was taken with all members voting aye.

Motion passed 4-0

Motion to Approve the Business Agenda for Monday, November 25, 2019: Mayor Dan Harmon requested a **Motion** to approve the Business Agenda for the Regular Council meeting on Monday November 25, 2019. A **Motion** was made by Council President Kristina Roshon, and seconded by Councilmember Josh Hultgren. A roll call vote was taken with all Councilmembers voting aye.

Motion passed 4-0

Motion to Approve the Minutes from Regular Council Meeting October 28, 2019: Mayor Dan Harmon requested a **Motion** to approve the minutes from the regular council meeting on October 28, 2019. A **Motion** was made by councilmember Daria Carr and was seconded by councilmember Lynne Snider. A roll call vote was taken with all councilmembers voting aye.

Motion passed 4-0

Presentation of Bills:

Mayor Dan Harmon asked for a **motion** to pay the bills. A **Motion** was made by Councilmember Daria Carr and was seconded by Councilmember Lynne Snider to pay the bills for October 2019. A roll call vote was taken with all members voting aye.

Motion passed 4-0

Bank Reconciliation: Mayor Dan Harmon presented the Bank Reconciliation.

With no further discussion held Councilmember Lynne Snider made a **motion** to receive the bank reconciliation for October 2019 and was seconded by council President Kristina Roshon. A roll call vote was taken with all members voting aye.

Motion passed 4-0

Fiscal Officer's Report- Fiscal Officer Melissa Tremblay had nothing to report for the Month of October.

Police Report for October 2019: Nothing to report

Administrator's Report: Village Administrator Traci Sturgill

- Kimble Trash – Village Administrator Traci Sturgill spoke to the Kimble Representative Julie. Julie is going to talk to the routing department and see where they can pick up in front and where they can pick up in the alley. Village Administrator Traci Sturgill and Julie will then get together and see what residents need to move their trash for pick-up. Kimble does not want to pick up in the alley's if they do not have too.
- Bid Packets will go out in June of 2020 for the new trash pick-up contract. The current contract is up in December 2020 for Kimble.

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- Village Administrator Traci Sturgill received a rate increase letter from Kimble in the amount of \$152 a year. That amount would go to our customers at .48 cents per household. Village Administrator Traci Sturgill called Julie at Kimble to discuss the contract we have with them to see if it states an increase can be made. Julie at Kimble is checking into it.
- The excavator has arrived. The trailer and excavator have been added to the insurance.
- Chief Ball has been removed from medical and auto insurance with the Village of Thornville.
- The water contract with the commissioners is a go. They are voting on the resolution at the next council meeting.
- We will be voting on the 2020 Calendar.
- We need to make a motion for the changed dates, there are two.
- Village Administrator Traci Sturgill updated the priority list by listening to the recording from the committee meetings. All lists are updated in the file. Village Administrator Traci Sturgill said that she put notes and comments on the new list.
- There are seven valves that can not be tightened anymore. They are all under the new asphalt and it needs to be put off as long as possible to not tear up the new asphalt on the road. There are a total of 21 valves. Seven at this time need replaced.
- Village Administrator Traci Sturgill spoke with Representative Doug Persohn in regards to a thermal cover for the pool. He said that thermal covers are generally used with heated commercial pools and that we would need a total of three to cover our pool. Thermal covers would not help our pool as the covers would only be put on at night and not during the day. He is going to give Village Administrator Traci Sturgill a price for a Solar Thermal Panel. A Thermal Panel would go underground thru the grass. Water runs thru the tubes and into the pool. There is also a product called Liquid Cover that is a liquid dosing machine. He is going to give quotes for all of this.
- You cannot put a liner in our pool because of the way the edging is done on the pool. We are still currently looking for the leak
- Ohio Municipal League salary comparisons for 2019. Village Administrator Traci Sturgill will be looking at that report for 2020 salaries.
- Village Administrator Traci Sturgill gave an update on the loan project for water/sewer. Village Administrator Traci Sturgill attended the Perry County Commissioners meeting last month. She will attend the second round of meetings next month in Marietta. Village Administrator Traci Sturgill will find out if Thornville will receive the OPWC 0 percent loan on December 11, 2019. If we do not get that, we can get a small business interest rate loan
- Village Administrator Traci Sturgill put an ad for a council member starting in January and two members for zoning, starting in January on Facebook.
- Village Administrator Traci Sturgill will look into grants for new playground equipment
- Village Administrator Traci Sturgill said that Council will need a third reading tonight on the firehouse sale, but council will need to amend the reading to include the second parcel and to amend the minimum bid for both parcels. A Motion will need to be made.
- Village Administrator Traci Sturgill attended the Perry County Complete Count Committee Meeting for the census bureau. She said it was very interesting and it is mostly going to be on-line. She is going to set-up a computer in the Village Offices for anyone who does not have computer access to complete the census process.
- The Village of Thornville is installing a Knox Box on the outside of the doors that the fire department only has a key for. The fire department is the only one who has the key in case there is a fire in the building and they do not have to knock the building windows out.

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Mayor Dan Harmon opened the Public Hearing at 7:14 p.m. for ORDINANCE NO 19-15.

- **ORDINANCE NO. 19-15 AN ORDINANCE APPROVING A TWO PERCENT (2%) PAY INCREASE FOR ALL VILLAGE EMPLOYEES AND DECLARING AN EMERGENCY. 2nd READING**

Mayor Dan Harmon closed the Public Hearing at 7:15 for ORDINANCE NO. 19-15.

Mayor Dan Harmon opened the Public Hearing at 7:15 for ORDINANCE NO. 19-16.

- **ORDINANCE NO. 19-16 2020 ANNUAL APPROPRIATION ORDINANCE AND DECLARING AN EMERGENCY FOR THE VILLAGE OF THORNVILLE. 2nd READING**

Mayor Dan Harmon closed the Public Hearing at 7:16 for ORDINANCE NO. 19-16

Mayor's Report for October 2019: Mayor Dan Harmon presented the Mayors Report

- **Monthly Water Report to Perry County Commissioners for October 2019:**

Mayor Harmon asked for a **motion** to receive the monthly water report to Perry County Commissioners for October 2019. With no discussion held, a **motion** was made by Council President Kristina Roshon to receive the Monthly Water Report to the Perry County Commissioners for September 2019 and was seconded by Councilmember Josh Hultgren. A roll call vote was taken with all members voting aye.
Motion passed 4-0.

- **Monthly Water Report to Council for October 2019:**

Mayor Harmon asked for a **motion** to receive the monthly water report to Council for October 2019. With no discussion held, Council President Kristina Roshon made a **motion** to receive the Water Report to Council for October 2019 and was seconded by Council member Lynne Snider. A roll call vote was taken with all members voting aye.
Motion passed 4-0.

- **Mayor's Court Report for October 2019:**

Mayor Harmon asked for a **motion** to receive the monthly Mayor's Court Report for October 2019. With no discussion held, Council member Josh Hultgren made a **motion** to receive the Mayor's court report for September 2019 and was seconded by Councilmember Daria Carr. A roll call vote was taken with all members voting aye.
Motion passed 4-0

Committee Reports for October 2019:

- **Special Events – Ad Hoc – Did not meet**
- **Finance Committee – Committee Chair Daria Carr**
 - The question of water valves to be replaced in the Village.
- **Parks and Rec – Committee Chair Lynne Snider**
 - Discussed the priority list – Village Administrator Traci Sturgill covered most of the list.
 - Playground equipment is old and needs replaced
 - Bleachers – It is Lynne's Snider's opinion not to spend \$10,000 out of Parks and Rec when other facilities have you bring your own chairs to events
 - Sponsors for chairs and umbrellas - we need to start working on that early spring. Committee members are going to help with asking for sponsorship
- **Personnel- Committee Chair Kristina Roshon**
 - Status of Holiday Pay and Personal Days, we are just going to keep everything as is in the new handbook.

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- Priority List – we did not have anything to add for the Personnel Committee
- New Business – we talked about salaries and Village Administrator Traci Sturgill is going to start looking into new salaries for 2020
- Zoning Positions – there are two ads out for that
- Police Position – We did have an interview on Friday and three more on Tuesday
- Concerned Citizen said that they would like to see the new police chief be more visible and available
- Confirmed the December and January dates for the 2020 year and also confirmed that the last meeting of December would be December 16th.
- We need to have one new council member appointed in January

➤ **Rules- Committee – did not meet**

➤ **Public Facilities & Safety- Committee Chair Josh Hultgren**

- Village Firehouse parking lot. We are going to add it to the sale of the firehouse.
- Committee Chair Josh Hultgren feels we should keep the parking lot. Lynne Snider feels we should let it go with the firehouse. Kristina Roshon and Daria Carr agree that we should sell the parking lot with the firehouse.
- Priority List was discussed
- The new excavator was delivered
- Funds for the water/sewer project – valve replacement
- Handrail on 111 E. Columbus Street is also coming up for a vote
- After discussion, we decided not to accept the donation for the sidewalk replacement throughout the Village
- The trash pickup was discussed

Zoning and Planning Commission: Councilmember Lynne Snider gave a report on the Zoning and Planning Commission.

- Zoning Inspector Traci Sturgill reported that Stan Knox has hired someone to complete the building next door. He will be finishing the front and have the back of the building closed up.
- Property at 94 E. Columbus Street is making progress
- A resident asked if they could put a yard sign in their yard for their construction company. Zoning decided it could not be put in – they can not advertise their own business
- Fire safety inspection for Village Offices – we were in code
- 63 Old West Street asked for a Variance. Zoning has agreed to the Variance and will vote on it at the special variance hearing scheduled for December 2, 2019 @ 6:30 p.m.

Unfinished Business:

- **ORDINANCE NO. 19-14 AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR, OR HER DESIGNEE, TO ADVERTISE BIDS TO SELL PARCEL #390090110000, CURRENTLY OWNED BY THE VILLAGE OF THORNVILLE, AND DECLARING AN EMERGENCY.**
3rd READING

Council President Kristina Roshon asked for a **motion** to amend Ordinance No. 19-14 Adding the adjacent parking lot parcel #39000450000 and a new starting minimum bid to be \$45,000. Councilmember Daria Carr made the **motion** to amend Ordinance No. 19-14 and was seconded by councilmember Lynne Snider. A roll call was taken
Daria Carr – Aye
Josh Hultgren – Nay
Kristina Roshon – Aye
Lynne Snider – Aye
Motion passed 3-1

Village Administrator Traci Sturgill said that the Bid Notice goes in the paper for five consecutive weeks. Bids are from now until December 30, 2019. Bids will be opened on January 2, 2020.

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Council President Kristina Roshon made a **motion** to pass Ordinance No. 19-14 as amended. Councilmember Lynne Snider seconded the **motion**. A roll call vote was taken:

Kristina Roshon – Aye
Josh Hultgren – Nay
Lynne Snider – Aye
Daria Carr – Aye

Motion passed - 3-1

- **ORDINANCE NO. 19-15 AN ORDINANCE APPROVING A TWO PERCENT (2%) PAY INCREASE FOR ALL VILLAGE EMPLOYEES AND DECLARING AN EMERGENCY. 2nd READING**
- **ORDINANCE NO. 19-16 2020 ANNUAL APPROPRIATION ORDINANCE AND DECLARING AN EMERGENCY FOR THE VILLAGE OF THORNVILLE. 2nd READING**

New Business:

RESOLUTION 19-12 A RESOLUTION AUTHORIZING THE SALE, BY INTERNET AUCTION DURING CALENDAR YEAR 2020, OF MUNICIPALLY OWNED PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE OR WHICH IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED. 1ST READING

- **MOTIONS FOR THE FOLLOWING ITEMS:**

Council President Kristina Roshon asked for a **motion** to approve the 2020 council meeting calendar for the amended dates of May 26, 2020, Sept. 8, 2020, and for December 14, 2020. Councilmember Lynne Snider seconded the **motion**. A roll call vote was taken with all members voting aye.
Motion passed 4-0

Mayor Dan Harmon asked for a **motion** to hire an engineer to evaluate the handrail, sidewalk, and the new wall at 111 E. Columbus Street. Council President Kristina Roshon made the **motion** to hire an engineer to evaluate the handrail, sidewalk and wall at 111 E. Columbus Street and was seconded by councilmember Lynne Snider. A roll call vote was taken with all members voting aye.
Motion passed 4-0

Council comments:

Lynne Snider – None

Kristina Roshon – Reminder that only meeting will be December 16, 2019

Josh Hultgren – none

Daria Carr - None

Citizens Comments: - Dale Brussee said that it would have been a better idea to hire an engineer before the wall was built at 111 E. Columbus Street. Lynne Snider stated that hind sight is 2020. Mayor Harmon said we didn't feel we knew what we were getting into. Dale Brussee said that's why you get an engineer.


Announcements: None

Adjournment:

Mayor Dan Harmon asked for a **Motion** to adjourn. A **Motion** was made by Councilmember Lynne Snider and was seconded by Council President Kristina Roshon. A roll call vote was taken with all members voting aye.
Motion passed 4-0

Meeting adjourned at 7:35 p.m.

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Mayor Dan Harmon

Gina Kaetzel, Council Clerk