

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
August 23, 2021

Council Members:

Lynne Snider
Gina Kaetzel
Erica O'Neill

Other Village Officials:

Mayor Dan Harmon
Traci Sturgill, Village Administrator
Dan Williams, Chief of Police
Melissa Tremblay, Fiscal Officer
Stephanie Reyher, Council Clerk

Guests Present:

Call to Order/ Pledge of Allegiance:

Mayor Dan Harmon called the Village of Thornville Regular Council Meeting to order on August 23, 2021 at 7:00 p.m. by saying the Pledge of Allegiance.

Roll Call:

Roll Call was taken with Councilmember Erica O'Neill, Councilmember Lynne Snider and Councilmember Gina Kaetzel present. Council President Josh Hultgren and Councilmember Sterling Krout were absent.

Motion to Approve Business Agenda for the Regular Council Meeting on August 23, 2021:

Mayor Dan Harmon requested a **Motion** to approve the Business Agenda for the Regular Council Meeting on August 23, 2021. A **Motion** was made by Councilmember Gina Kaetzel and was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Erica O'Neill - aye
Gina Kaetzel - aye
Lynne Snider - aye

Motion passed 3-0

Motion to Approve the Minutes from the Regular Council Meeting on July 26, 2021:

Mayor Dan Harmon requested a **Motion** to approve the minutes from the Regular Council meeting on July 26, 2021. A **Motion** was made by Councilmember Gina Kaetzel and was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Erica O'Neill - aye
Gina Kaetzel - aye
Lynne Snider - aye

Motion passed 3-0

Presentation of Bills:

Mayor Dan Harmon asked for a **Motion** to pay the bills for July 2021. A **Motion** was made by Councilmember Gina Kaetzel and was seconded by Councilmember Lynne Snider. A roll call vote was taken.

Erica O'Neill - aye
Gina Kaetzel - aye
Lynne Snider- aye

Motion passed 3-0

Bank Reconciliation: Mayor Dan Harmon presented the Bank Reconciliation for July 31, 2021.

With no further discussion held Councilmember Gina Kaetzel made a **Motion** to receive the bank reconciliation for July 31, 2021 and was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Lynne Snider - aye
Erica O'Neill - aye
Gina Kaetzel - aye

Motion passed 3-0

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Fiscal Officer's Report- Fiscal Officer Melissa Tremblay – Fiscal Officer Melissa Tremblay said that we had received the first half of the funds from the ARP grant on August 4, 2021. She said that she will not be at the Committee meetings for September.

Swearing in of Officer Robert Schoelkopf – Officer Robert Schoelkopf was sworn in as an auxiliary officer for the Village of Thornville. He is from Mifflin Township.

Police Report for August 2021 – Chief Dan Williams – Chief Dan Williams said that he had emailed the police report for August to the members of Council. Chief said that he had issued 10 citations. He had 11 dispatch calls and 3 arrests. Chief Dan Williams said that he has an opportunity to purchase a 2017 Police Cruiser, Ford Explorer from Whitehall. They are only asking \$8,000 for it. He said that he has secured a donation for \$4,000 and would just need to obtain another \$4,000 to purchase the vehicle. He mentioned that they could sell the Charger to help cover that amount.

Councilmember Gina Kaetzel made a **motion** to appropriate \$4,000 from the General Fund for the purchase of the 2017 Ford Explorer Police Cruiser from Whitehall and also for the sale of the Thornville Police Dodge Charger Cruiser, using the proceeds from the sale of the Dodge Charger to replace the funds taken from the General Fund to purchase the 2017 Explorer. The **motion** was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Gina Kaetzel – aye
Erica O'Neill – aye
Lynne Snider – aye
Motion passed 3-0

Administrator's Report: Village Administrator Traci Sturgill –

House Bill 168 passed and there are millions of dollars available for infrastructure. Traci said that she submitted an application for the vfd and electrical upgrades for the water well project, also submitted for remote meter reads and for the upgrade to the sewer plant. It is estimated to be \$2500-\$3000 for an estimate from ADR for the upgrade to the sewer plant.

Councilmember Gina Kaetzel made a **motion** to give approval to ADR to give an estimate on upgrading the sewer plant. The **motion** was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Gina Kaetzel – aye
Erica O'Neill – aye
Lynn Snider – aye
Motion passed 3-0

Mayor's Report for July 2021: Mayor Dan Harmon presented the Mayors Report

- **Monthly Water Report to Perry County Commissioners for July 2021:**

Mayor Dan Harmon asked for a **Motion** to receive the monthly water report to Perry County Commissioners for July 2021. With no discussion held, a **Motion** was made by Councilmember Gina Kaetzel to receive the Monthly Water Report to the Perry County Commissioners for July 2021 and was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Gina Kaetzel – aye
Lynne Snider- aye
Erica O'Neill – aye
Motion passed 3-0

- **Monthly Water Report to Council for July 2021:**

Mayor Dan Harmon asked for a **Motion** to receive the monthly water report to Council for July 2021. With no discussion held, Councilmember Lynne Snider made a **Motion** to receive the Water Report to Council for July 2021 and was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

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Erica O'Neill - aye
Gina Kaetzel - aye
Lynne Snider - aye
Motion passed 3-0

Mayor's Court Report for July 2021: Council President Josh Hultgren asked for a **Motion** to receive the Mayor's Court Report for July 2021. A **Motion** was made by Councilmember Lynne Snider and was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Gina Kaetzel -aye
Erica O'Neill - aye
Lynne Snider - aye
Motion passed 3-0

Committee Reports for August 2021

- Personnel Committee – Decided not to do employee evaluations going forward. If there are issues to be discussed, they will be handled individually.
- Planning and Zoning Commission – Village Administrator Traci Sturgill said that we had one special variance hearing for a detached garage. The variance was approved.

Old Business:

New Business:

- RESOLUTION #21-10 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY.
1ST Reading

Councilmember Gina Kaetzel made a **motion** to suspend the three-reading rule and declare as an emergency Resolution 21-10. The **motion** was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Gina Kaetzel -aye
Erica O'Neill - aye
Lynne Snider - aye
Motion passed 3-0

Councilmember Gina Kaetzel made a **motion** to adopt Resolution 21-10 and pass as an emergency. The **motion** was seconded by Councilmember Lynne Snider. A roll call vote was taken.

Gina Kaetzel -aye
Erica O'Neill - aye
Lynne Snider - aye
Motion passed 3-0

- RESOLUTION #21-11 A RESOLUTION ADOPTING AN UPDATED VILLAGE OF THORNVILLE PERSONNEL MANUAL AND DECLARING AN EMERGENCY.
1ST Reading
- RESOLUTION #21-13 A RESOLUTION AUTHORIZING PERRY COUNTY ENGINEER KENT CANNON TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY
1st Reading

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Councilmember Gina Kaetzel made a **motion** to suspend the three-reading rule and declare as an emergency Resolution 21-13. The **motion** was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Gina Kaetzel -aye
Erica O'Neill - aye
Lynne Snider - aye
Motion passed 3-0

Councilmember Gina Kaetzel made a **motion** to adopt Resolution 21-13 and pass as an emergency. The **motion** was seconded by Councilmember Lynne Snider. A roll call vote was taken.

Gina Kaetzel -aye
Erica O'Neill - aye
Lynne Snider - aye
Motion passed 3-0

- **ORDINANCE #21-12 APPROVAL AND GRANTING CONSENT TO THE DIRECTOR OF THE OHIO DEPARTMENT OF TRANSPORTATION AUTHORITY TO, APPLY, MAINTAIN AND REPAIR STANDARD LONGITUDINAL PAVEMENT MARKINGS AND ERECT REGULATORY AND WARNING SIGNS ON STATE HIGHWAYS INSIDE VILLAGE CORPORATE LIMITS**
1ST Reading

- **Special Events Application** – The Lion's Club submitted their application for the Country Fair. It is the third Sunday in October, which is October 17th.

Councilmember Lynne Snider made a **motion** to approve the Lion's Club application for the Country Fair on Sunday October 17, 2021. The **motion** was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Lynne Snider - aye
Erica O'Neill - aye
Gina Kaetzel - aye
Motion passed 3-0

Citizens Comments: None

Announcements: None

Adjournment:

Mayor Dan Harmon asked for a **Motion** to adjourn. A **Motion** was made by Councilmember Lynne Snider and was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Lynne Snider - aye
Gina Kaetzel - aye
Erica O'Neill - ay
Motion passed 3-0

Meeting concluded at 7:39 p.m.



Mayor Dan Harmon



Stephanie Reyher, Council Clerk